

# PLUMSTEAD PARISH COUNCIL

The next Parish Council Meeting will be held on  
Monday 10 February 2020 at 6.30 pm at Jasmine Cottage, Church Street

The Public are welcome to attend this Parish Council meeting

- 1 Apologies for absence
- 2 Record Declarations of interest from members on any item to be discussed
- 3 Co-option of Councillor to the Parish Council
- 4 Appointment of Vice Chair following resignation of Brian Faulkner
- 5 To approve and sign the Minutes of the meeting held on 9 December 2019
- 6 To consider matters arising from the Minutes of the meeting held on 9 December 2019 (which are not on the Agenda)
  - o Grass Cutting Contract 2020
  - o Unstable tree in Cherry Tree Road
  - o Purchase of materials for maintenance of Assets
  - o Removal of Sycamores, Thinning of Copse, Regrading Pond Edge, Widening entrance to the meadow, Insert barrier at entrance to meadow gate
- 7 Open Session for members of the public to speak  
*(on matters connected with this Agenda – limited to two minutes per person at the discretion of the Chair)*
- 8 Report from Councillor Aquarone
- 9 Report from Report from Councillor Bütikofer
- 10 Police Report
- 11 Clerk's Financial Report
- 12 New Parish Council website
- 13 Flag Flying
- 14 Planning Applications
  - o None at present
- 15 Information Audit (report from Clerk)
- 16 To review and approve the following documents:
  - o Code of Conduct
  - o Complaints Procedure
  - o Financial Procedures
  - o General Data Protection Regulation Policy
  - o Health & Safety Policy Statement
  - o Publication Scheme
  - o Risk Assessment Policy (incorporating the Asset Register)
  - o Standing Orders
- 17 VE Day 75 : 8 – 10 May 2020
- 18 Recommendations following the recent Risk Assessment of Parish Council's assets
  - o Repair of the weatherboard at the Church Farmhouse Noticeboard
  - o Prune shrub behind the bench seat at the rear of the flagpole garden
- 19 Pond & Wildlife Meadow
  - o Tree Planting in Meadow
  - o Beech Hedge

- Proposal to leave 25% of the meadow uncut/ungrazed each year, on an annual rotation
- Purchase of another picnic bench

20 Correspondence not already on the agenda which has not been circulated via email

- None at present

21 AOB

22 Future meeting dates

- Monday 4 May (Annual Meetings) ~ Plumstead Church at 6.00 pm
- Monday 7 September at 6.30 pm ~ venue tbc
- Monday 7 December at 6.30 pm ~ venue tbc