

PLUMSTEAD PARISH COUNCIL

Minutes of the Annual Meeting of Plumstead Parish Council held on Friday 22nd August 2025 at 6.30pm in Plumstead Church

Parish Councillors: Ruth Campion-Ridge, (Chair), Nick Fulford (Vice-Chair), Pip Burden, Matt Ridge

Parish Clerk: Cherrie Woods

Members of the public: 0

1. Apologies for Absence

None

2. Declarations of interest

None

3. Approve minutes of meeting held on 22nd May 2025

Proposed by Cllr Campion-Ridge and seconded by Cllr Fulford and unanimously agreed, previous minutes were approved and signed as a true record.

4. Open Session for Members of the Public to speak

5. To receive reports from County & District Councillors (for information only)

Reports circulated.

6. Police Report (for information only)

None

7. Consider Applications and co-opt a Councillor(s) to fill casual vacancy

The Clerk confirmed that a notice of vacancy had been published in accordance with the Local Government Act 1972. As no election was requested by electors, the council was able to fill the vacancy by co-option. Following consideration of 1 application, and a vote, it was proposed by Cllr Campion-Ridge and seconded by Cllr Burden that successful candidate Matt Ridge be co-opted on to Plumstead Parish Council. Matt Ridge signed the declaration of acceptance of office

8. Finance

- The Clerk presented the financial report and presented the council with the latest bank reconciliation
- Payments and receipts included in the financial report were noted
- Agree Financial Risk Assessment Policy (recommended by the Internal Auditor)
DEFERRED TO NEXT MEETING
- Agree to purchase a 'minute book' up to the value of £35.00
As proposed by Cllr Campion Ridge and seconded by Cllr Burden, it was agreed that a minute book could be purchased up to the value of £35.00

9. Read and approve the following documents

- Financial Regulations

As proposed by Cllr Campion-Ridge and seconded by Cllr Ridge, the financial regulations were approved.

10. Discuss and agree action on fence surrounding the pond

DEFERRED TO NEXT MEETING

11. Discuss the purchase of a plaque in memory of Cllr Logan which would be placed with existing eucalyptus tree and agree any costs.

Cllr Fulford would investigate costs and provide a quotation at the next meeting

12. Maintenance of Parish Council Assets including any updates

The village sign was still need of treating with rust treatment. Cllr Campion-Ridge would proceed to purchase this.

13. Items for next agenda/late items for discussion

It was confirmed that a working party would be organised at the end of Autumn to clear round the village pond to allow easier access for the mower.

Following conversations with District Councillor Callum Ringer and attendance to the snap meeting, a SAM2/3 is of interest to the Parish Council. The Clerk would speak with Callum Ringer to investigate costs including available funding including speak to neighbouring Parishes to see if there was interest to share costs.

14. Date of next meeting

12th December (to be agreed internally)

15. Confidential Matters

TO EXCLUDE THE PUBLIC AND PRESS, UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 FOR CONFIDENTIAL MATTERS

None.

Meeting closed at 18:55