

PLUMSTEAD PARISH COUNCIL

The Annual Meeting of Plumstead Parish Council will be held on
Wednesday 04 May 2022 at approximately 6.15 pm in Plumstead Church

The Public are welcome to attend this Parish Council meeting

- 1 Attendance
- 2 Councillor / Vice Chair vacancy
- 3 Record Declarations of interest from members on any item to be discussed
- 4 To approve and sign the Minutes of the meeting held on 4 February 2022
- 5 Open Session for members of the public to speak
(on matters connected with this Agenda – limited to two minutes per person at the discretion of the Chair)
- 6 To receive reports from County & District Councillors
- 7 Police report
- 8 Annual Governance & Accountability Return 2021/22:
 - To declare the Parish Council exempt from external audit in 2021/22 and authorise the Clerk & Chair to sign the exemption certificate
 - To receive the Internal Auditor's report 2021/22
 - To approve the Annual Accounts for 2021/22
 - To approve and sign the Annual Governance Statement 2021/22
 - To approve and sign the Accounting Statements 2021/22
 - To update the Asset Register
- 9 Clerk's financial report
 - To review the cover needed under the insurance policy and to authorise payment of the renewal premium from 1 June 2022
- 10 Information Audit (report from Clerk)
- 11 To review and approve the following documents:
 - Code of Conduct
 - Complaints Procedure
 - Financial Procedures
 - General Data Protection Regulation Policy
 - Health & Safety Policy Statement
 - Publication Scheme
 - Risk Assessment Policy (incorporating the Asset Register)
 - Standing Orders

- 12 Maintenance of Parish Council assets:
- Church Farmhouse notice board
 - Flagpole
 - Telephone Box
 - Bus Shelter
 - Logs at pond / Tree Trunk
 - Security metal post at Wildlife Meadow
- 13 Clerk's Remuneration for 2022/23
- 14 Planning applications
- 15 Pond & Wildlife Meadow
- Future maintenance of the area with regard to grazing / alternatives
 - Coppicing some of the trees around the pond
- 16 To consider any correspondence which has not been circulated via email
- 17 AOB
- 18 Future meeting dates
- Monday 5 September
 - Monday 12 December