

PLUMSTEAD PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 29 March 2021 at 6.30 pm via zoom

Present: Nick Fulford (Chair), David Logan, Jonathan Pilbrow,
Catherine McMahon, Carolyn Price (Clerk)
Richard King was in attendance

1 Apologies for absence

None. NF welcomed everyone to the meeting.

2 Declarations of interest

None.

3 Minutes of the meeting held on 7 December 2020

The minutes of the meeting held on 7 December 2020 were approved and will be signed as a true record by NF outside the meeting.

4 Matters arising from the meeting held on 7 December 2020

- As agreed at the last meeting, a Norfolk Flag has been purchased and is being flown for general birthdays.

5 Councillor Vacancy

The Clerk reported that as Electoral Services have not received a request for an election to fill the vacancy left by Julie Cometa's resignation, the vacancy can be filled by co-option. The Clerk will advertise the vacancy in the Church & Village Newsletter. (Action: CP)

6 Open Session for Members of the Public to speak

- NF thanked RK for attending. RK stated he has a particular interest in the village pond and said it is lacking in plant life. He has provided CM with the names of two native evergreen plants (including an oxygenator) which flower in the summer. If introduced into the pond, these would provide all year round interest and help encourage more wildlife. CM will forward RK's email on to all Councillors. (Action: CM)
- RK suggested creating some log piles near the banks to help encourage toads, newts and frogs. This will also provide an area for dragonflies to lay their eggs. CM will look further into this with RK. (Action: CM)

7 Report from County & District Councillors and the Police

- No reports had been received from Councillors Aquarone or Bütikofer.
- The Clerk reported that Pc Gower-Smith is planning to undertake some speed checks in the village once lockdown has lifted.

8 Chairman's Report

- Following concerns raised by a parishioner about the maintenance plan for the pond area, which had been agreed democratically at the last meeting, the Police Rural Crime Officer was asked to visit the pond. Following his visit he stated there was nothing of any concern in relation to any potential offences under the Wildlife and Countryside Act and indicated that the area was a pleasant balance between wildlife and recreation/open space.
- Telephone Box: NF will clean this (Action: NF)
- Church Shed: NF/JP will clean off the algae and apply wood preserver (Action: NF/JP)

- Cleaning/Oiling/Painting of Flagpole Seats (x2), Flagpole Sign, Noticeboards (x3), Picnic Bench at the pond: a new quote is required.
- The lifebuoy on the fence and the warning sign regarding the supervision of children need to be re-sited; the supervision sign may need to be replaced.
- Once the beech hedge has come into leaf, it can be ascertained if any need replacing.
- Consideration is still being given to purchasing more seating at the pond.
- The Boules Competition has been put on hold.
- The refurbishment of the village sign is in progress.

9 Clerk's Financial Report

The Clerk referred to her financial report which had been circulated prior to the meeting. A copy is attached to these minutes.

10 Planning Applications

None.

11 Parish Council Maintenance

- See item 8.

12 Pond & Wildlife Meadow

- As MR is moving away from the area, he has recommended a colleague (NH) to take over the grass cutting at the pond. NF & CM met NH at the pond on 6 March. Councillors noted the offer from a parishioner to take on the maintenance of the pond. It was proposed by NF and seconded by JP with support from DL & CM to ask NH to take over from MR. NF will liaise with NH. (Action: NF)
- It was agreed that, as discussed under item 6, some log piles would be created around the pond and the grass would be left slightly longer in places. This will give a balance between people enjoying the area and the needs of the wildlife.
- NF thanked CM for her work in updating the noticeboard. CM reported that JC had cleaned the noticeboard and CM had replaced the notices, including a leaflet on newts. Julia Wormald was thanked for creating a tick notice; CM will purchase a small gift of thanks. (Action: CM)
- NF and CM will consider ways of developing the pond area further into an educational place for young people to visit. (Action: NF/CM)
- CM will add a notice on Apps which can be used to identify plant and pond life. (Action: CM)

13 To consider any correspondence which has not been circulated via email

None

14 AOB

- It was noted that a further donation of £50 was made towards the Judicial Review for the windfarm appeal on 11 January.
- NF will attend the online Sheringham Shoal Extension Project and Dudgeon Extension Project Stakeholder Forum on 20 April. (Action: NF)
- CM is looking into seating for the pond. (Action: CM)

15 Future meeting dates:

- Monday 10 May (Annual Meetings) ~ Plumstead Church
- Monday 6 September
- Monday 6 December

Meeting closed at 7.05 pm. NF thanked everyone for attending.

PLUMSTEAD PARISH COUNCIL

FINANCIAL REPORT FOR PLUMSTEAD PARISH COUNCIL MEETING TO BE HELD ON 29.3.21

Bank Statement carry forward as of 22.3.21	£7,155.14
Cash book carry forward as of 22.3.21	£7,115.14
Parish Council money (ie cash book balance minus ring-fenced grants/donations/village event money, 2000 Fund income)	£2,410.90

Income received since report dated 12.11.20

None

Payments made since report dated 12.11.20

30.11.20	£30.00	MR	Grass cutting at pond November 2020
10.12.20	£96.00	FD	Materials for restoration of village sign
11.12.20	£7.99	C Price	Norfolk Flag
24.12.20	£31.20	C Price	Rescue line for Lifebuoy
1.1.21	£250.00	C Price	Clerk's salary (October – December 2020)
13.1.21	£50.00	RP	Windfarm Judicial Review
1.2.21	£45.00	MR	Cutting back roses at Plumstead Pond
8.3.21	£40.00	NPTS*	Annual Subscription 2021/22
14.3.21	£158.18	Anglia Mowers	Lawnmower Service

** not yet reconciled with bank statement*

EXPENDITURE FROM RING FENCED INCOME SINCE REPORT DATED 12.11.20

NCF GRANT (Flagpole Area)

Opening Balance 12.11.20: £42.40

Expenditure (ex-VAT)

14.3.21	£42.40	Anglia Mowers	Part payment towards Lawnmower Service
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Closing balance as at 22.3.21: £0.00

DONATIONS FROM PLUMSTEAD EVENTS GROUP

Opening Balance 12.11.20: £108.13

Expenditure (ex-VAT) : £0.00

Closing balance as at 22.3.21: £108.13

INCOME FROM OPEN GARDENS & SUMMER FAIR 2018

Opening Balance 12.11.20: £1,781.33

Expenditure (ex-VAT): £0.00

Closing balance as at 22.3.21: £1,781.33

INCOME FOLLOWING CESSATION OF PLUMSTED 2000 FUND

Opening Balance 12.11.20: £2,960.78

Expenditure (ex-VAT)

10.12.20	£96.00	FD	Materials for restoration of village sign
13.1.21	£50.00	RP	Contribution to Judicial Review (re Windfarms)

Closing balance as at 22.3.21: £2,814.78

Carolyn Price (Clerk): 22.3.21