

PLUMSTEAD PARISH COUNCIL

Minutes of an Extraordinary Meeting of Plumstead Parish Council held on Wednesday 1 July 2020 at 4.45 pm in the garden of Carpenter's Cottage

Present: Nick Fulford (Chairman), Julie Cometa (Vice-Chairman), Jonathan Pilbrow, David Logan, Catherine McMahon & Carolyn Price (Clerk)

An extraordinary meeting of Plumstead Parish Council was held on Wednesday 1 July 2020 to approve the Annual Governance & Accountability Return 2019/20

Under Government guidelines in relation to Coronavirus, social distancing was maintained at all times and no more than 6 people were in attendance

1 Apologies for absence

The Chairman thanked everyone for attending.

2 Declarations of interest

None

3 Annual Governance & Accountability Return 2019/20

- To declare the Parish Council exempt from External Audit in 2019/20
As gross income and gross expenditure are under the £25,000 threshold, the Parish Council can certify itself as exempt from external audit. It was proposed by DL and seconded by JP that Plumstead Parish Council meets this criteria. The Certificate of Exemption was duly signed by the Chairman and Clerk. The Clerk will send the Certificate of Exemption off to the auditors. (Action: CP)
- To receive the Internal Auditor's Report
Councillors noted the contents of the Internal Report completed by Linda Fulford. The Clerk will purchase a small gift for LF on behalf of the Parish Council. (Action: CP)
- To approve the Annual Accounts for 2019/20
It was proposed by JC and seconded by JP that the Annual Accounts for 2019/20 should be approved. The Chairman and Clerk signed accordingly.
- To approve and sign the Annual Governance Statement 2019/20
It was proposed by DL and seconded by JC that the Annual Governance Statement for 2019/20 should be approved. The Chairman and Clerk signed accordingly.
- To approve and sign the Accounting Statements 2019/20
It was proposed by JC and seconded by DL that the Accounting Statements should be approved. The Chairman signed accordingly.
- Asset Register
The Asset Register was updated with the addition of the Red Ensign Flag; 'Pond and Wildlife Meadow' sign; 'Entrance to Pond & Wildlife Meadow' sign; Five Bar Gate & Post and the Metal Security Post.

All the above documents will be posted on the website. (Action: CP)

4 Any Other Business

- VJ Day 15 August 2020

Councillors agreed there should be an event held at the Flagpole Garden. NF will check whether the Church is planning to mark the occasion. (Action: NF)

- Meadow

NF passed his thanks on to everyone who had helped treat the thistles in the meadow. CM was thanked for cutting the path through the meadow.

- Duckweed at the pond

NF will contact the Royal Horticultural Society about putting Grass Carp into the pond. CM will do some research into maintaining healthy ponds. (Action: NF / CM)

Meeting ended at 5.10 pm