

# PLUMSTEAD PARISH COUNCIL

## **Minutes of the Parish Council Meeting held on Monday 07 February 2022 at 6.30 pm at Carpenter's Cottage**

Present: Nick Fulford (Chair), David Logan, Pip Burden, Alastair Brown and Harriet Rossi (Clerk),

### **1 Apologies for absence**

Apologies received from Jonathan Pilbrow and Councillor Steffan Aquarone

### **2 Declarations of interest**

None.

### **3 Minutes of the meetings held on 13 December 2021**

The minutes of the meeting held on 13 December 2021 were approved and were signed as a true record by NF.

### **4 Matters arising from meeting on 13 December 2021**

Planting of the HRH Duke of Edinburgh Memorial Tree – this will form part of the celebrations for the Queen's Platinum Jubilee Event on 05 June 2022

### **5 Open Session for Members of the Public to speak**

No members of the public were in attendance.

### **6 Report from Councillor Aquarone**

Councillor Aquarone had submitted a report prior to the meeting which will be posted on the website. (Action: HR)

### **7 Report from Councillor Bütikofer**

No report had been received from Councillor Bütikofer.

### **8 Police Report**

No report had been received from PC Gower-Smith.

### **9 Clerk's Financial Report**

The Clerk referred to her financial report which was circulated prior at the meeting. A copy is attached to these minutes. David Logan and the Clerk continue to meet on a monthly basis to reconcile the monthly bank statement against the cash book.

### **10 Planning Applications**

None

### **11 The Queen's Platinum Jubilee Celebrations: 2 – 5 June 2022**

As the Jubilee celebrations are to be a village event the chairman of the Parish Council will attend a meeting with a member of the PCC to further discuss arrangements. Further information to be announced.

### **12 Defibrillator**

The management of the defibrillator has been passed to Steve Price. Appreciation was shown to Linda Fulford for her management of this to date. Following the arrival of several new families to the village a piece will be put in the next newsletter explaining the correct procedure for using the equipment (action: HR)

**13 Future of the Wildlife Meadow**

No sheep have been found as yet and the possibility of finding horses for grazing will be explored.

**14 To consider any correspondence which has not been circulated via email**

None

**15 Vexatious Complaints Policy**

This was approved by all Councillors and will be published on the website (action:HR)

**16 AOB**

None

**17 Future meeting dates:**

The meeting set for 9 May 2022 will be rescheduled date TBC

**18 Risk Assessment of Parish Council's Assets**

Steve Price has undertaken the Assessment – no recommendations received.

**19 Highways**

HR confirmed that the request for the grips and silt traps at Plumstead Hall Farm had been made and acknowledged by Highways – this will be chased up. A request for repairs to one of the 30mph signs at the entrance to the village from Baconsthorpe has also been made.

Meeting closed at 19:17. NF thanked everyone for attending.